

~~R-E-S-T-R-I-C-T-E-D~~  
Security Information

OFFICE OF TRAINING

NOTICE  
NO. 6-52 TR(S)

28 April 1952

SUBJECT: TR(S) PERSONNEL BOARD

1. Effective 1 May 1952 a Personnel Board will be established in TR(S) composed of the following individuals:

Deputy Director of Training (Special), Chairman

Assistant Deputy Director of Training (Special)

One TR(S) Staff Chief (membership to be rotated among the Staff Chiefs on a six-months basis)

One TR(S) Division Chief (membership to be rotated among the Division Chiefs on a six-months basis)

Personnel Officer, O/TR (to serve as Recorder)

2. The main functions of this Board will be to:

(a) Consider promotion recommendations received from Division and Staff Chiefs.

(b) Develop policies and initiate action in connection with the rotation program.

(c) Act in an advisory capacity to DD/TR(S) on internal TR(S) personnel policies and problems.

(d) Consult with Division and/or Branch Chiefs in connection with personnel problems relating to trainees.

3. Each promotion recommendation will be endorsed favorably or unfavorably by the Division or Staff Chief concerned and forwarded to the Recorder.

4. This Board will be convened once each month by the Recorder and will hold special meetings when deemed necessary by DD/TR(S). Any current matters to be considered by the Board should be brought to the attention of the appropriate Staff or Division Chief for submission to the Recorder, who will inform Board members of the time and place of meetings.

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